

MINUTES FROM THE 8th MEETING OF THE AUNILO COMMITTEE
2nd June 2012 (Saturday), 9 a.m. – 12 p.m. AT THE
NATIONAL UNIVERSITY OF SINGAPORE, CENTRAL LIBRARY

Present:

Members:

Dr. Haji Awang Suhaimi Bin Haji Abdul Karim (Universiti Brunei Darussalam, Brunei)
Mr. Sovannarith Heng (Royal University of Phnom Penh, Cambodia)
Mr. Ida Fajar Priyanto (Universitas Gadjah Mada, Indonesia)
Ms Lilik Kurniawati Uswah (Universitas Gadjah Mada, Indonesia)
Dr Etty Setyawati (Universitas Indonesia, Indonesia)
Ms Luluk Tri Wulandari (Universitas Indonesia, Indonesia)
Mr. Chansy Phuangsouketh (National University of Laos, Lao PDR)
Mr. Abu Bakar Maidin (Universiti Kebangsaan Malaysia, Malaysia)
Assoc. Prof. Dr. Nor Edzan Che Nasir (Universiti Malaya, Malaysia)
Mr. Mahbob Yusof (Universiti Malaya, Malaysia)
Mr. Amir Hussain Md. Ishak (Universiti Putra Malaysia, Malaysia)
Mdm. Ana Maria B. Fresnido (De La Salle University, Philippines)
Mr. Rodolfo Tarlit (University of the Philippines, Philippines)
Mr. Chito N. Angeles (University of the Philippines, Philippines)
Mdm. Lourdes T. David (Ateneo de Manila University, Philippines)
Ms Gulcin Cribb (Singapore Management University, Singapore)
Ms Sylvia Yap (National University of Singapore, Singapore)
Ms. Lee Cheng Ean (Chairperson, National University of Singapore, Singapore)
Ms. Porntip Aueapaikul (Chulalongkorn University, Thailand)
Ms. Chaweewan Swasdee (Mahidol University, Thailand)
Mrs Wantana Kitisororapan (Burapha University, Thailand)
Ms. Wararak Pattanakiatpong (Chiangmai University, Thailand)
Dr. Nguyen Hong Sinh (Vietnam National University – Ho Chi Minh City, Vietnam)
Ms. Hoàng Thị Hồng Nhung (Vietnam National University – Ho Chi Minh City, Vietnam)
Ms Pham Thi Mai Lan (Vietnam National University – Hanoi, Vietnam)

AUN Secretariat:

Dr. Choltis Dhirathiti (AUN Deputy Executive Director, Thailand)
Mr. Raksit Waropas (Program Officer, Thailand)

AUNILO Secretariat:

Mr. Mohd. Pisol Ghadzali (Chairperson, Universiti Sains Malaysia, Malaysia)
Mdm. Radia Banu Jan Mohamad (Secretary, Universiti Sains Malaysia, Malaysia)
Mrs. Noor Azlinda Wan Jan (Treasurer, Universiti Sains Malaysia, Malaysia)

Absent with
appologies:

Institut Teknologi Bandung, Indonesia
National Technological University, Singapore
Perpustakaan Universitas Airlangga
University of Yangon, Myanmar

Min.	Agenda	Item	Action/Note
1.	Welcoming Remarks	<p>Dr. Choltis Dhirathiti, AUN Deputy Executive Director, Thailand thanked the National University of Singapore for hosting the 8th AUNILO meeting. Mr. Mohd. Pisol Ghadzali, Chairperson of AUNILO Secretariat also welcomed all representatives from the 22 university member libraries. In particular, he welcomed the new member libraries or member representatives new into directorship. They are:</p> <ul style="list-style-type: none"> • Ms Gulcin Cribb of Singapore Management University • Mr Koko Srimulyo of Universitas Airlangga • Ms Wararak Pattanakiatpong of Chiangmai University • Mr Rodolfo Tarlit of the University of the Philippines 	Notification
2.	Adoption of the Agenda	The Meeting adopted the agenda of the 7 th Meeting of the AUNILO Committee.	Notification
3.	Approval of the Minutes of the 7th Meeting of the AUNILO Committee	The Meeting adopted the Minutes of the 7 th Meeting of the AUNILO Committee which appears as <u>Appendix 1.</u>	Notification
4.	Matters Arising from the 7th Meeting	<p>4.1) AUNILO portal and annual subscription fee</p> <p>- Representatives were informed that not all member institution has made good the payment for the annual subscription fee for year 2011. The AUNILO secretariat is requested to check the status and to remind the relevant institution by December 2012.</p> <p>- All representatives also agree that payment duration be made once every two years, and that payment for year 2011 be combined with year 2012.</p>	<p>AUNILO Secretariat</p> <p>AUNILO Members</p>
		<p>4.2) Updating of Institutional Repositories (IRs)</p> <p>All representatives agree that if there are any updates to their IRs, this can be done by emailing the AUNILO Secretariat.</p>	AUNILO Secretariat

		<p>4.3) Harvester application project report</p> <ul style="list-style-type: none"> - University of Malaya (UM) apologizes for not completing the report within the last agreed timeline of May 2011. Work is still undergoing to complete the report. - UM has however made a visit to the Universitas Indonesia on 28 June 2012 to study their harvester. The pertinent question to be decided is whether harvester is to reside in 1 server or many servers. Dr Edzan added that Universitas Indonesia is using a single server. - National University of Singapore suggested adopting discovery service solution instead, which can be an easier and more modern solution to implement. Representatives agreed that National University of Singapore will assist to check with EBSCO Discovery Service and Serials Solutions to explore this option. National University of Singapore and Singapore Management University will collaborate to study, compile and report findings to AUN for funding support. This includes cloud services. - Representatives (Mr Mahbob, Ms Gulcin and Mr Amir) commented that firewall may need to be opened to facilitate the use of Discovery service but this can be best resolved by discussing with IT unit of each institution. Mr Amir commented that if this project can be endorsed as an AUN project, given a recommendation letter, progress would be smoothened. 	<p>University of Malaya</p> <p>Notification</p> <p>National University of Singapore & Singapore Management University</p> <p>Notification</p>
		<p>4.4) Refined proposal of Institutional Repositories (IRs)</p> <ul style="list-style-type: none"> - All representatives noted that the responsibility of this task was not allotted to any member libraries. Hence there was no report since the last meeting. Dr Suhaimi of University of Malaya requested all comments to be sent to UML and UML will assist to present report within the next 3 months. - All representatives agreed that the secretary of AUNILO Secretariat to publish the minutes of meeting within 2 weeks after meeting. The secretary is also responsible to remind member libraries to follow-up on their tasks assigned during meetings. 	<p>University of Malaya</p> <p>AUNILO Secretariat secretary</p>

		<p>4.5) Pathfinders on Peranakan collection in AUNILo portal</p> <ul style="list-style-type: none"> - Universiti Sains Malaysia(USM) feedback that no presentation slides are provided for this segment. Instead a demo of the portal (http://www.aunilo.um.edu.my) was shown. -It was noted that the portal does not have an English version. All representatives agreed that an English version to be set up. USM commented that this will be fulfilled by next year, 2013. The earliest expected date of completion is May 2013. -Chiangmai University will send in a list of their Peranakan collection for adding into the AUNILo portal. - Member libraries who have books of Peranakan content can email the links to AUNILo Secretariat secretary for posting on the AUNILo portal as well. 	<p>Notification</p> <p>Universiti Sains Malaysia</p> <p>Chiangmai University</p> <p>Notification and AUNILo Secretariat secretary</p>
		<p>4.6) Pending proposal on AUNILo members training</p> <ul style="list-style-type: none"> -University of the Philippines (UP) updated all representatives that the proposal report is still in-progress. Mr Rodolfo, the new acting director will discuss with Mr Chito on how best to progress with a training proposal. UP suggest that the AUNILo Secretariat to advised on the scope of program, timeline and timeframe on how training can be conducted. Dr Suhaimi added that a proposal was submitted by Universiti Brunei Darussalam but it as turned down. National University of Singapore commented that unless there is new proposal on training programmes, such as social media technologies, then the training program can start. - All representatives agreed that this will be discussed later. 	<p>Notification</p> <p>Notification</p>
		<p>4.7) Host for 9th AUNILo meeting</p> <ul style="list-style-type: none"> - University of Malaya (UM) will be the next host for the 9th AUNILo meeting. Dr Edzan informed all that UM will update member libraries the date and theme of the next meeting by September 2012. - AUNILo will celebrate its establishment for the 10th year in 2013. In the next AUNILo meeting in Malaysia, there will be a mini-conference to commemorate the special year. 	<p>University of Malaya</p> <p>University of Malaya</p>

		<p>4.8) Proposals for projects Since the 7th meeting, there were no further proposals to be submitted to AUNILO Secretariat.</p>	Notification
		<p>4.9) List of common and special ICT features of member institutions - National University of Singapore presented the findings collated for the survey. The results will be posted onto the AUNILO portal. In summary, about 14 institutions have responded. See Appendix 2. National University of Laos informed that its input was excluded. Mrs Lee requested institutions to alert her if institution has responded but was excluded from the results. - Mrs Lourdes David feedback that she had not received notification of the survey from AUNILO Secretariat secretary. AUNILO Secretariat secretary replied that she does receive undelivered emails from email accounts. She requested all representatives to verify their email from the participant list disseminated during meeting.</p>	<p>National University of Singapore & AUNILO members AUNILO members & AUNILO Secretariat secretary</p>
5.	Reports	<p>5.1) Report from the AUNILO Secretariat - AUNILO secretariat chairperson reported to representatives. See Appendix 3. - AUNILO secretariat chairperson reported that the existing Secretariat tenure is from year 2009 to 2013. There is a need to appoint a new Secretariat in the next meeting. - AUNILO secretariat chairperson will appoint a new deputy chairperson to replace Mr Mohd. Idris Hj. Ali who has retired in February 2012. - All representatives support the suggestion on Cambodia to be the 10th AUNILO meeting host. - Ateneo de Manila University feedback that the university name was not reported in the member institution list in the Report from the AUNILO Secretariat.</p>	<p>Notification Notification AUNILO secretariat chairperson Royal University of Phnom Penh AUNILO secretariat chairperson</p>

		<p>5.2) Report from the AUN Deputy Executive Director</p> <ul style="list-style-type: none"> - As a update to the last report by AUN on ASEAN-ROK Cyber University Establishment, AUN informed that it is not agreeable to have a new cyber university. Instead only e-learning collaboration has been supported. - The latest plan by the 4 universities residing each in Cambodia, Vietnam, Laos and Myanmar is to establish a e-learning centre in each country. There will be a follow-up workshop in October this year. - AUN has other collaborations with member universities but the trend is moving towards government to government collaboration. AUN secretariat would like to move it back to university to university collaboration. - ASEAN has several regional collaborations including with China, Vietnam and Republic of Korea. Some platforms are for policy matters. Others are student exchange program between AUN and China and scholarship programmes by AUN and a Korea university for Masters program. The recent project is Campus Asia project. Japanese university consortiums contacted AUN Sec for exchange of student between universities with Asean member countries and universities of Japan on different subject areas. There will be more of other higher level collaboration such as swop program, one-semester exchange programme and double-degree program. The project will start from 2012 till 2016. The project is the project of the Japan government and has been renamed to Reinventing Japan project. The Japan government is giving 10 sub projects to university, each costing 40 million yen. The government is supporting the project due to concern on lack of knowledge by Japanese students on Asean countries. - There are actually 2 <i>Campus Asia</i> projects. <i>Campus Asia 1</i> started this year and is a collaborative effort between China, Korean and Japan. <i>ReinventingJapan</i> is very much like the first project except that the focus on bringing Japanese students to Asia countries. The second project was to slated to start this year but as there is a lot of preparation work, it will start in next year instead and last for the next 4 years. Implications to AUNILO network are 2 folds. First, as AUN collaborates more with Asian countries, AUNILO network may like to consider collaborating with 	<p>Notification</p> <p>Notification</p> <p>Notification</p> <p>Notification</p> <p>Notification</p>
--	--	--	---

	<p>libraries in such as Japan and Korea. If AUNILO members do have such ideas, the AUN Secretariat is willing to link both parties together. Second, from the Campus Asia project, an increase number of Japanese students are expected to be in this region for study. AUNILO will have to consider if there will be any impact on Asean universities.</p> <p>- AUN thematic network concept was officially adopted via a resolution which was passed on the 27th AUN board of trustees meeting in July 2011 in Laos PDR. AUN is under a lot of pressure from other non-AUN member university to join as member. There is currently 26 member universities in AUN and AUN hopes to retain its size as it is. AUN is contemplating to keep it to 30 until year 2016. Projects can be easier planned and executed with a manageable group. The AUN thematic network/ sub-network concept takes immediate effect. With the thematic network, appeals to admission to these networks come under the purview of the thematic network itself and not the AUN core team or AUN itself. AUN Deputy Executive Director cites the few network which has established itself well and this includes the <i>University Social Responsibility and Sustainability</i> thematic network which already has policies surrounding admission members into network. AUN Sec feels that AUNILO may have increased requests to join AUNILO once the AUNILO portal is more established. If AUNILO wishes to accept new members, AUNILO is given the permission to decide. If AUNILO decides to establish any new network, members can refer to the Policy for Establishing AUN Thematic Network. The policy is to be used as a suggestion. See draft at Appendix 4.</p> <p>- Representatives agreed that AUNILO can set up guidelines on who to admit into AUNILO via for example, invitation by AUNILO or application by non-AUNILO universities. There will be no interference from the AUN on this. This matter will be further discussed in the next meeting and includes a more complete review of eg. the name and mission of AUNILO.</p> <p>- Representatives agreed that discussions on AUNILO administrative matters can take place before the next meeting via email. The current AUNILO Secretariat will be the coordinator for this matter. It will initiate the first round of discussion through email and more discussion will be done in next AUNILO meeting.</p> <p>- AUN Deputy Executive Director will share the AUN membership admission criteria to AUNILO via email.</p>	<p>Notification</p> <p>AUNILO Secretariat & AUNILO members</p> <p>AUNILO Secretariat</p> <p>AUN Secretariat</p>
--	--	---

		This is in response to Mr Pisol's request for AUNILO to consider adopting AUN's membership admission guideline in future.	
		<p>5.3) Report from the AUNILO portal</p> <p>The Meeting noted the slides which Universiti Malaya (UM) presented as in Appendix 5.</p> <p>The Meeting also confirmed the following:</p> <ul style="list-style-type: none"> - RSS feeds is possible to obtain by clicking on the RSS icon. Someone will be appointed by UM to post messages on the portal about the feed. - Representatives agree that AUNILO members can be more active in posting information onto AUNILO portal. Activities related to AUNILO or that are happening in member libraries can be posted onto the AUNILO portal. By next week, the login id, password and guidelines related to what to post will be given to all members libraries. - Subscription was made for a Flickr photo account based on the agreement in previous AUNILO meetings. Usage will be monitored to check for need for future subscription. 	<p>Notification</p> <p>Universiti Malaya</p> <p>Universiti Malaya</p> <p>Universiti Malaya</p>
6.	Resolution for 8th AUNILO meeting	<p>The following were raised in response to the 8th meeting theme:</p> <ul style="list-style-type: none"> - Training programmes suggested on social media for AUNILO librarians, eg. writing of apps. Meeting agreed that members can keep a look out for free apps that can be adopted by AUNILO member institutions as apps are not cheap to write or buy. Meeting also agreed to share good practices based on what institutions have implemented. Libraries can show other librarians what they know and selection of training can be based on preference. It is necessary to do fast because mobile technologies change very quickly. - Good to have mobile technologies on AUNILO portal. NUS will check if service providers can suggest anything for AUNILO network. - NUS will collate a list of mobile technologies implemented by member institutions. Those who are relatively further ahead can train other librarians from AUNILO member libraries via virtual learning platforms such as webex. Other the librarians can come over and learn as interns. 	<p>AUNILO members</p> <p>National University of Singapore</p> <p>National University of Singapore</p>

		<p>- Meeting also set resolution to explore possibility of exchanging librarians to learn more of each other libraries' good practices.</p> <p>- AUN agreed that if there are any Information Science Masters program that AUNILO member institutions would like to be included into the Campus Asia project, they can raised it to AUN.</p> <p>- Ms Gulcin Cribb added that it is important to adopt apps after taking into consideration users' expectation and usability. It is quite common to have technology-related projects which are implemented without such considerations. Mrs Gulcin suggested exploring "library anywhere" website.</p> <p>- Ms Lourdes David added that if an institutional Facebook account has about 100 to 200 likes or less, there is a need to start contest to entice the people to like it. Mrs Lourdes also suggested that libraries issue scholarship or internship to allow qualified staff to further information training. Ateneo de Manila University library currently has 1 staff who was invited to Republic of Korea for exchange program.</p>	<p>Notification</p> <p>Notification</p> <p>Notification</p> <p>Notification</p>
7.	<p>Consolidated country report presentation on the theme "Enhancing Information Discovery through Mobile Technologies"</p>	<p>Consolidated country report presentation on the status of mobile technologies are as follows:</p> <ul style="list-style-type: none"> - Brunei : The Use Mobile Technology In UBD Library Services- refer <u>Appendix 6</u> - Cambodia: Status of E-Services in Hun Sen Library of RUPP - refer <u>Appendix 7</u> - Indonesia: Developing Mobile-librarianship in Yogyakarta, Indonesia: A Pilot Project- refer <u>Appendix 8</u> - Laos: Innovation of Library Services at the National University of Laos through mobile Technologies- refer <u>Appendix 9a & 9b</u> - Malaysia: Enhancing Information Discovery Through Mobile Technologies- refer <u>Appendix 10</u> - Philippines: Mobile Technologies in Philippine Libraries: a Country Report - refer <u>Appendix 11</u> - Singapore: E-Services & Adoption of Mobile Technologies by Academic Libraries in Singapore - refer <u>Appendix 12a & 12b</u> - Thailand: Enhancing Information Discovery Through Mobile Technologies, Country Report : Thailand - refer as <u>Appendix 13a & 13b</u> - Vietnam: Possibilities for mobile technologies applied in VNU-HCM- refer <u>Appendix 14</u> 	

<p>8.</p>	<p>Any other matters</p>	<p>AUNILO Secretariat secretary feedback that she has yet to receive the proceedings from Universitas Indonesia and University of Philippines for the 6th and 7th meeting. AUNILO Secretariat secretary will remind Ms Luki of Universitas Indonesia after the meeting. University of Philippines requested for 2 more weeks.</p> <p>The Meeting agreed that Universiti Sains Malaysia will hold the responsibility as the next AUNILO Secretariat.</p> <p>The AUNILO Secretariat secretary will initiate a change of name for AUNILO</p> <p>AUN can provide free designing support for AUNILO's logo. AUN Deputy Executive Director requested that the idea be raised to him via email.</p> <p>AUN Secretariat requests that there will be preliminary meetings between host country and the AUNILO Secretariat in future.</p>	<p>AUNILO Secretariat secretary, Universitas Indonesia and University of Philippines</p> <p>Universiti Sains Malaysia</p> <p>AUNILO Secretariat secretary</p> <p>AUNILO Secretariat & AUN</p> <p>Notification</p>
<p>9.</p>	<p>Closing Remarks</p>	<p>The Meeting concluded with thanks and token of appreciation from National University of Singapore and AUNILO Secretariat for the presence of AUN Deputy Executive Director.</p>	

The Meeting was adjourned at 12 p.m.

Prepared by
NUSL & AUNILO Secretariat