

MATTERS ARISING FROM THE 13th AUNILO MEETING
8TH AUGUST 2017 (TUESDAY), 9.30 A.M. – 2 P.M.
MAHIDOL UNIVERSITY LIBRARY AND KNOWLEDGE CENTER, MAHIDOL UNIVERSITY, THAILAND

Min.	Agenda	Minutes	Responsibility	Action Taken
4.	Matters Arising from the 11th Meeting	<p>4.1) AUNILO Fund</p> <p>The Meeting agreed that the host will prepare the budget proposed for training to be endorsed. The training needs analysis will be used to determine the courses for next training session. Steering Committee of Training will decide on the courses and the host will prepare the budget accordingly.</p>	<p>Steering Committee of Training/host/ AUNILO Secretariat</p>	<p>The Host decided on the theme for training based on the survey done by UP. The training is sponsored thus no budget has been set. Training Steering Committee was informed about the course and agreed.</p>
		<p>4.3) AUNILO Institutional Repositories (Harvester application project)</p> <p>As for hosting charges, Mr. Salleh Hudin mentioned in an email dated 28/3/2017 that currently UUM ICT facility is used to provide for AUNILO IR Discovery Service and later uum.edu.my will be used for domain name. Second option is UUM will provide the service as community service for AUN. He will get an official permission from University management because it is a long term commitment. AUNILO Fund can be used for other AUNILO activities. AUNILO Member Universities agreed to this motion.</p>	<p>AUNILO Member Universities /University Utara Malaya</p>	<p>Mr. Salleh Hudin has received an approval from the Vice Chancellor of Univeriti Utara Malaysia (UUM) on the 4th June 2018 for UUM ICT facility to be used to provide for AUNILO IR Discovery Service as community service for AUN for as long as UUM remain as an AUN and AUNILO member.</p>

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		<p>The timeline for installation work of Vu-Find which was submitted on 21/7/2016 can be referred in (Appendix 3). Mr. Salleh Hudin commented that there are members who do not have IR or IR with OAI-PMH compliance. Technical analysis will be done and feedback will be given.</p>		<p>The technical analysis will be presented by Mr. Salleh Hudin in a power point presentation.</p>
5.	Reports	<p>5.4) AUNILO Strategic Planning Meeting:</p> <p>i) AUNILO Capability Building Training 2015</p> <p>The Meeting was informed that UP has prepared the new survey on AUNILO Training Needs Analysis.</p> <p>Member Universities were informed on 27/7/2017 and it was agreed that the survey result will be taken as the basis for AUNILO Capability Building Training agenda for the year 2018-2020 and a draft proposal for funding the training will be written out of it.</p>	Group 2/ AUNILO Members	<p>UP sent the the result of Training Needs Assessments of Librarians from AUNILO Member Libraries: Response Analysis on 28/2/2018 (Please refer to Appendix 1)</p> <p>Current practice, the Host institution will develop the training proposal based on the results of the training needs assessment. The Steering Committee on Training will advise after reviewing it. In the 13th Meeting, it has been agreed that AUNILO Fund could be used for training purposes.</p> <p>For the 14th Meeting, Can Tho University has already arranged for the training, thus the Steering Committee will help the next host to draft the training proposal for 2019.</p>

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		<p>5.4)iii) Promoting Research Impact and Visibility of Institution for AUNILo Members</p> <p>Mr. Salleh Hudin commented in his email that there are Member Universities who do not have IR or IR with OAI-PMH. He will do the technical analysis and give his feedback.</p>	<p>Universiti Utara Malaysia/ AUNILo Member Universities/ Group 3</p>	<p>Mr. Salleh Hudin will give the technical analysis in power point presentation.</p>
		<p>5.4) iv) AUNILo Resource Sharing Initiatives</p> <p>UBD has not received any request from Member Universities for the past year. Initially, person in charge for AUNILo Resource Sharing were identified from each Member Universities. UBD will re-send the documents pertaining to the matter to all members.</p>	<p>University of Brunei Darussalam / Universiti Malaya</p>	<p>UBD has resent the documents to all members and will follow up with another email requesting for contact details of person in charge of Resource Sharing for every member libraries (email 24/5/2018).</p>
6.	<p>Resolution for 12th AUNILo Meeting “Enhancing Electronic Resources Capacity in Libraries: Addressing Trends, Issues and Challenges</p>	<p>6.) (iv) Training and Development</p> <p>The Training proposal couldn’t be drafted due to the time constraint. However, the matter will be looked into after UP get the result of AUNILo Training Needs Analysis Survey 2017.</p> <p>The AUNILo Strategic Planning had planned for AUNILo Member Universities Training for 2015-2017. The training proposal will be written to accommodate a 3 year plan (2018-2020)</p>	<p>UP/ AUNILo Secretariat/ Group 2/ AUNILo Member Universities</p>	<p>UP sent the result of Training Needs Assessments of Librarians from AUNILo Member Libraries: Response Analysis on 28/2/2018.</p> <p>A copy was sent to Can Tho University as a host for 14th AUNILo Meeting to decide on the theme for training.</p>

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7.	AUNILO Secretariat 2019-2023	<p>7.1) AUN Board of Trustee Meeting will announce the position. TOR document will be prepared together with AUN before the handover in the next AUNILO Meeting.</p> <p>AUNILO Fund account currently held by USM will be closed by the end of December 2017, the money will be delivered to the new Secretariat team in the next Meeting</p>	<p>AUN / AUNILO Secretariat</p> <p>AUNILO Secretariat /UP</p>	<p>AUNILO Secretariat has prepared the necessary documents and report prior to the hand-over of the Secretariat to the Philippines Member Universities.</p> <p>The money in AUNILO Fund currently held by the Treasurer of AUNILO Secretariat will be handed over to the new team during the 14th Meeting in Vietnam.</p>
8.	AUNILO Meeting hosts 2018-2020	<p>8.2) The host for 14th AUNILO Meeting will be Can Tho University, Vietnam. Vietnam National University - Ho Chi Minh and AUNILO Secretariat will help with the preparation. The theme and keynote speaker will be decided soon.</p>	<p>Can Tho University/ VNU-HCM/ AUNILO Secretariat</p>	<p>The 14th AUNILO Meeting will be held on the 2-4 July 2018. The theme was chosen based on the Training Needs Analysis Survey done by UP as been shared by the Secretariat with the host. NTU suggested the keynote speaker based on his expertise on the matter.</p>
9.	AUNILO in IFLA 2018	<p>The Meeting agreed that AUNILO will participate in IFLA WLIC in Kuala Lumpur, Malaysia in 2018 for poster presentation as a way to promote AUNILO. Members will discuss through email to decide on the content and design of the poster. AUNILO Fund will be used for printing the poster.</p>	<p>AUNILO Member Universities</p>	<p>The Secretariat had missed the date on call for poster participation of IFLA2018.</p> <p>An email on Tell us your story: IFLA's "Libraries and the Sustainable Development Goals was sent to all members.</p>

Prepared by:
AUNILO Secretariat
May 2018